Close Procurements: Output

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Embry-Riddle Aeronautical University Worldwide Campus

Capstone Project

PMGT 690

Stephen Onu, Ph.D.

CLOSE PROCUREMENTS

Formal Acceptance Form

Project Name: __Telecom WBS_____ Project ID/Number: _____

Project Sponsor Name: _____

Project Manager Name: _____

Project Acceptance: Accept: _____ Reject: _____ (*)

If rejected, please provide explanation and feedback below:

_____

_____

Project Manager Comments

_____

_____

Corrective Action:

_____

_____

Project Acceptance: Accept: _____ Reject: _____

Detail:

Start Date: _____ Finish Date: _____
Schedule: Early / On-time / late (circle one)
Labor ($) _____ Material ($) _____ Outside Services ($) _____
Budget ($) _____ **Total Final Cost** ($) _____
Over or Under Budget Over / Under (circle one)

Signatures/Approvals:

Project Manager Approval: _____
Print Name

_____ _____
Signature Date

Project Sponsor Approval: _____
Print Name

_____
Signature