

WBS 2.6 Procurement Acceptance Form

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Capstone Project

PMGT 690

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RUNNING HEAD: PROCUREMENT ACCEPTANCE FORM

Formal Acceptance Form

Project Name: Telecom WBS

Project ID/Number: _____

Project Sponsor Name: _____

Project Manager Name: _____

Project Acceptance: Accept: _____ Reject: _____ (*)

If rejected, please provide explanation and feedback below:

Project Manager Comments

Corrective Action:

Project Acceptance: Accept: _____ Reject: _____

Detail:

Start Date: _____ Finish Date: _____

Schedule: Early / On-time / late (circle one)

Labor (\$) _____ Material (\$) _____ Outside Services (\$) _____

Budget (\$) _____ **Total Final Cost** (\$) _____

Over or Under Budget Over / Under (circle one)

Signatures/Approvals:

Project Manager Approval: _____

Print Name

Signature

Date

Project Sponsor Approval: _____

Print Name

Signature