Risk Register

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For

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### 2.3.2 Risk Register

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| **ID** | **Risk Category** | **Risk Description** | **Risk Response** | **Owner** |
| 1 | Schedule | The schedule developed for the overall operating model must be met, if the schedule does not improve their efficiency the deadline will be missed. | Compress schedule | Project Manager |
| 2 | Cost | The budget has a cap and cannot be exceeded in the five- year plan delivered. If the teams are not consolidated and improved the project will exceed the budget. | Consolidate teams | Project Manager |
| 3 | Strategic | The workstation team has poor leadership, productivity and integration with other teams, if this team is not improved or restructured it will impact the budget and schedule for the overall business. | Change Team Leader | Work Station Team Lead |
| 4 | Technical | New infrastructure project does not consider other departments and systems handling product lines. If the project does not consider the other product lines the system may not operate as intended and could cause project failure. | Restructure infrastructure with considerations | Infrastructure and Product Team SME(s) |
| 5 | Strategic | Executive sponsors do not support CIO choice for IT lead, if this member is chosen it could impact team effectiveness. | Monitor closely, change if needed | RMB/Stake- holder |
| 6 | Strategic | The overall business lead is not in favor of agile methods in projects. This is a risk to the team’s productivity as they are dependent on agile methods, learning new things takes time. | Have meeting to discuss too much risk if changed | Project Manager |
| 7 | Strategic | The exiting executive sponsor is accountable for the staff that supports the operating model on a day to day basis. If the team is changed, tribal knowledge could be lost and team communication could be impacted. | Have meeting to discuss changes will disrupt delivery. Document answer, possible Lessons learned entry. | RMB |
| 8 | Strategic | All the teams are resistant to merging with other groups. This could impact the success of the project, getting used to each other takes time. | Have meeting to divide roles and responsibilities. All are professionals and given responsibilities, they will perform | Project Manager |
| 9 | Schedule/Cost | The infrastructure and product team are inefficient and team members are at capacity. When work increases they must hire new resources and other teams cannot help, because disruptions could impact schedule and cost if they cannot meet deliverables with current resources. | Add a resource or two, whole team is not answer | Infrastructure and Product Team Lead |
| 10 | Technical | The Workstation team deliverable is highly dependent on new technology coming in and IT has been slow to procure the application, if procurement cannot improve their processes the workstation team may not meet their deliverable. | Change procedure to function | Infrastructure and Product Team Lead |

Reference:

PMI. (2015). *A Guide to the Project Management Body of Knowledge* (PMBOK GUIDE) 5th Edition. Newtown Square, Pennsylvania. Project Management Institute, Inc.