Planning Process Group Artifacts

7.2 Estimate Costs

7.2.1 Human Resource Management Plan (Input)

PMGT 690, ERAU, Prof. Sherman

By: Matthew Holtan

7.2.1 Human Resource Management Plan (Input):

This human resource management plan was homework from PMGT 501; which was then developed for the groups wedding project. The human resource management plan provides project staffing attributes, personnel rates which are components for developing project cost estimates (PMI, 2013).

Purpose:

The purpose of this plan is to describe how both internal and external human resource needs will be managed and controlled for this wedding project. This plan provides guidance on how human resources should be defined, staffed, and eventually released (PMBOK, p. 264).

Roles and Responsibilities:

This plan will be broken down into internal and external human resource needs for the project. It will describe the areas that each person is accountable for. This will include each person or groups, role in making decisions and sign-off authority. The plan will take into account competency and skill sets for each group and or individual.

Internal human resource plan- This will consist of the project manager and team developing and executing this wedding as well as the stakeholders involved in the wedding.

External human resource plan- This part will consist of the project management team, stakeholders as well as the groups and individual's providing service for the ceremony and reception. This will include the wedding coordinator, band, baker, pastor/church lady, wait staff, florist and limo driver.

Below denotes the responsibility for the project team or the internal resource plan.

Project Organizational Charts:

RACI Chart, Internal Resources:

Activity	Bride	Groom	PM Sarah	Tim	Chris	Vlado	Matt	Sponsor
Scope			**R, A**	**R**	**I**	**I**	**I**	**C**
Budget			**R,A**	**A**	**A**	**C, I**	**C,I**	**A**
Comm Plan	**I**	**I**	**C**	**I**	**I**	**I**	**R**	**I**
Quality			**I**	**C**	**C**	**R**	**C**	**I**
Risks/Changes	**I**	**I**	**R**	**C, I**	**A**	**A**	**C, I**	**A**
Charter			**I**	**I**	**R**	**C, I**	**I**	**I**
R=Responsible A=Accountable C=Consult I=Inform								

The **external human resources** are the outside venues and or vendors required for the wedding. The plan also identifies whom the responsible personnel will be to accomplish the task. Team 2 will be involved tracking throughout and managing risks and conflicts.

	Bride	Groom	Sponsor	Team 2	Bride's Parents	Grooms Parents			
Venue		C, I	R,A	C	C, I	C,I			
Attire	R, A	R, A							
Flowers	I		I		R,A				
Cake	I		I			R,A			
Entertainment	R, I	R, A	C,I						
Photography	R	R	I						
Church	C, I	C, I	C,I	C					
Legal Docs	R, A	R, A	C,I	C					
R=Responsible A=Accountable C=Consult I=Inform									

Reference List

Project Management Institute. (2013). *A Guide to the Project Management Body of Knowledge* (PMBOK Guide, 5th ed) Newton Square, PA: PMI Inc.